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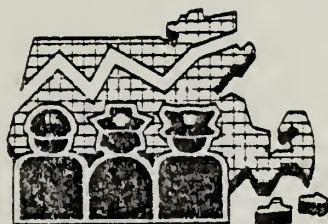
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JOB MARKET RESEARCH PRODUCTS AND SERVICES

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OCCUPATION/INDUSTRY RESEARCH PUBLICATION

Massachusetts Division of Employment Security

job market research



THE COMMONWEALTH OF MASSACHUSETTS
DIVISION OF EMPLOYMENT SECURITY
CHARLES F. HURLEY BUILDING
GOVERNMENT CENTER, BOSTON MA 02114

JOB MARKET RESEARCH
PRODUCTS AND SERVICES

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PREFACE

As one of the principal data-gathering agencies in the broad field of labor economics, the Division of Employment Security collects, processes, analyzes and disseminates data relating to employment, unemployment, wages and hours.

Much of the data are derived from surveys developed in cooperation with the U.S. Department of Labor's Bureau of Labor Statistics and Employment and Training Administration. Other major sources of the statistical data relating to employment and the unemployed are by-products of the unemployment insurance program and the job matching activities of the Division.

"Job Market Research Products and Services" describes the major programs and publications of the Division of Employment Security resulting from such programs. All the DES publications listed in this report may be obtained free of charge by writing:

Massachusetts Division of Employment Security
Job Market Research Publications
Charles F. Hurley Building
Government Center
Boston, Ma 02114

If you wish to be added to a mailing list for regular distribution of periodic reports please write us.

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LABOR MARKET INFORMATION

Labor Market Information (LMI) is a broad body of knowledge that reports on the dynamics of employment and the work force, reflecting the changes taking place in the labor market. This information is obtained by surveying, analyzing, projecting, and evaluating the many factors that influence the supply and demand for workers, such as:

- * Labor force information - data on employment, unemployment and characteristics of the population (age, sex, etc.).
- * Occupational information - data on the occupational mix of industries and areas.
- * Placement assistance information - materials on where and how to find a job plus information on job skill requirements and data on the demand for workers.
- * Industry employment information - data on the number of workers in each industry for the state and labor market areas.

Labor Market Information comes in the form of data series, newsletters, periodicals and special reports put out by federal and state agencies, educational institutions and private organizations. It is used by government agencies, training and educational organizations, counselors, students, job seekers, business and labor organizations for planning purposes.

The Job Market Research Service of the Massachusetts Division of Employment Security carries out a vast program of labor market research, data gathering and publication. The object of this directory is to provide an overview of our labor market research statistical programs and to describe the various publications available as a result of this work.

QUICK REFERENCE GUIDE TO PERIODICALS

| PUBLICATION, DESCRIPTION | GEOGRAPHIC COVERAGE | FREQUENCY OF ISSUE, PUBL. DATE | REFER TO PAGE |
|---|---|--------------------------------|---------------|
| <u>Annual Planning Information Report</u> Historical, current and projected information on employment, unemployment, occupational trends; size and characteristics of general population | State, Major Labor Market Areas | Annual (June) | - |
| <u>Manpower Information for Affirmative Action</u> Provide federal contractors & subcontractors with information required for affirmative action. | State, City of Boston, Labor Market Areas | Annual (August) | - |
| <u>Employment and Wages, State Summary</u> Monthly employment, annual payroll, annual average wage, number of establishments by major industry division, 2 & 3 digit SIC. | State | Annual (Nov.) | 7 |
| <u>Employment and Wages, State, SMSA's, Labor Areas</u> Annual payroll, average annual wage, average annual employment by major industry division & selected industry groups. | State, Major Labor Market Areas | Annual (Nov.) | 7 |

QUICK REFERENCE GUIDE TO PERIODICALS

| PUBLICATION, DESCRIPTION | GEOGRAPHIC COVERAGE | FREQUENCY OF ISSUE, PUBL. DATE | REFER TO PAGE |
|---|---|-----------------------------------|------------------|
| <u>Employment and Wages, Cities and Towns</u> Annual payroll, average annual wage, number of establishments, average annual employment by major industry division. | Each City & Town | Annual (Nov.) | 7 |
| <u>Massachusetts Employ- ment Review</u> Monthly employment trends in nonagricul- tural industries; labor force, employment and unemployment data. | State, Major Labor Market Areas (labor force data for all labor market areas and cities and towns) | Monthly | 7, 9 |
| <u>Employment Review Benchmark Supplement</u> Data includes employ- ment and hours and earnings of production workers. | State, Major Labor Market Areas | Annual (May) | 7 |
| <u>Massachusetts Profiles</u> Trends in local labor markets. Labor force, employment and unem- ployment data. | Major Labor Market Areas | Monthly (one area per region) | 9 |

QUICK REFERENCE GUIDE TO PERIODICALS

| PUBLICATION, DESCRIPTION | GEOGRAPHIC COVERAGE | FREQUENCY OF ISSUE, PUBL. DATE | REFER TO PAGE |
|--|------------------------|-----------------------------------|------------------|
| <u>An Occupational Profile of Manufacturing Industries - 1980</u> Number of people by occupation in manufac- turing industries | State | Every three years (Oct. 1981) | 8 |
| <u>Occupations in Services Finance, Insurance, Real Estate and Con- struction 1981</u> Number of people by occupation in construc- tion, banking, insur- ance, real estate and other service indus- tries. | State | Every three years (Sept. 1982) | 8 |
| <u>An Occupational Profile of Wholesale and Retail Trade and Selected Regulated Industries 1979</u> Number of people by occupation in Whole- sale and retail trade and selected regulated industries. | State | Every three years (April 1981) | 8 |
| <u>An Occupational Profile of Educational Employ- ment - 1979</u> Number of people by occupation in public and private elementary and secondary schools, colleges, universities, junior colleges and technical schools. | State | Every three years (March 1981) | 8 |

QUICK REFERENCE GUIDE TO PERIODICALS

| PUBLICATION, DESCRIPTION | GEOGRAPHIC COVERAGE | FREQUENCY OF ISSUE, PUBL. DATE | REFER TO PAGE |
|--|------------------------|-----------------------------------|------------------|
| <u>An Occupational Profile of Hospital Employment in Massachusetts - 1980</u> | State | Every three years (Oct. 1981) | 8 |
| Number of people by occupation in hospitals general/surgical and psychiatric. | | | |
| <u>An Occupational Profile of State and Local Gov- ernment Employment-1979</u> | State | Every three years (Oct. 1980) | 8 |
| Number of people by occupation in state and local government. | | | |
| <u>An Occupational Profile of Federal Government Employment 1980</u> | State | Every three years (Dec. 1981) | 8 |
| Number of people by occupation in federal government. | | | |
| <u>Employment Requirements by Occupation, by Ind- ustry 1976-1985</u> | State | Every three years (Dec. 1979) | 9 |
| Occupation and industry projections | | | |

QUICK REFERENCE GUIDE TO PERIODICALS

| PUBLICATION, DESCRIPTION | GEOGRAPHIC COVERAGE | FREQUENCY OF ISSUE, PUBL. DATE | REFER TO PAGE |
|--|------------------------|-----------------------------------|------------------|
| <u>Massachusetts Employment</u> <u>Projected Changes</u> <u>1980 - 1990</u> Wage and salary industry employment projections. This represents a partial update of the preceding projections publication. A complete update - both industry and occupation - will follow in 1983. | State | Every three years (Sept. 1982) | 9 |
| <u>Distribution of Establishments and Employment by Size Group</u> | State | Annual (Nov.) | 7 |

LABOR MARKET INFORMATION PROGRAMS

EMPLOYMENT, WAGES AND CONTRIBUTIONS, ES-202

This program compiles monthly employment, quarterly wages, taxable wages and contributions information submitted by covered employers subject to state unemployment insurance laws. The data is distributed according to ownership (private, federal, state and local government) and industrial classification (SIC) of the reporting employers. The data represent the largest source of monthly employment and quarterly wage information by industry and area regularly available. Because of its detail and reliability the ES-202 data serves as a foundation for some of the key activities of the Department of Labor, Department of Commerce and State Employment Security Agencies. The data has evolved into a timely and accurate indicator of the present state of the labor market; as such, it serves as the base for labor market information programs conducted by the Massachusetts Job Market Research Service.

CURRENT EMPLOYMENT STATISTICS, 790

This program produces current monthly employment estimates for all industries except agriculture. The employment estimates are by major industry division and where possible, greater industry detailed estimates are produced. The data are for the state, SMSA's and major labor market areas.

The estimates are derived from a mail survey of approximately 5000 representative employing units. The sample estimates are benchmarked to the industry employment levels derived in the ES-202 program previously mentioned. The CES program also produces detailed information on weekly earnings, average hourly earnings, and weekly hours for production workers in manufacturing industries. The level of detail of this data is as fine as the sample can sustain. Early each year, revised CES data is published which represents the data adjusted to the most recent benchmark (March of previous year).

LABOR MARKET INFORMATION PROGRAMS

OCCUPATIONAL EMPLOYMENT STATISTICS (OES)

This program produces statistics on employment for approximately 1800 occupations in 360 industries. Estimates of an industry's employment by occupation are the result of mail surveys to a representative sampling of employers in each industry. Generally, a staffing pattern is produced for each major industry group (2 digit SIC) and for as many individual industries (3 digit SIC) as the sample will support. The staffing pattern is a grouping of the industry's occupations into broad occupational categories (professional, technical, clerical, etc.), giving each occupation's estimated statewide employment for that industry, its percent of the total industry's employment and the relative error percentage. Each industry is updated every three years. Since an industry staffing pattern usually changes slowly over short periods of time, using a three-year cycle permits updating the data systematically. Other survey publications are: 1978 Nonmanufacturing, 1977 Manufacturing, 1977 Federal Government, 1976 Wholesale and Retail Trade, and Regulated Industries, 1975 Federal, State and Local Government, 1974 Manufacturing, 1973 Wholesale and Retail Trade, 1973 Nonmanufacturing, and 1971 Manufacturing.

INDUSTRY - OCCUPATION EMPLOYMENT MATRIX

One adjunct to the OES program is the Industry-Occupation Matrix. The data from all the individual industries surveyed in the OES program are combined - supplemented by Census data for industries not surveyed by OES - and a statewide matrix is produced. This matrix presents employment in occupations in the entire state economy as well as by each industry. Diesel mechanics, for example, in manufacturing, auto repair, transportation, government and anywhere else, are combined to give a total number of diesel mechanics in Massachusetts. This is done for all 1800 occupations, resulting in the most detailed picture available of the occupational structure of the state's economy. There are two different matrices- an industry by occupation matrix and an occupation by industry matrix. Both types are identified by a designated year. That base year represents either the middle or last year of the three year OES cycle used and staffing patterns are applied to base year employment.

In addition to the matrix publications referred to in the guide, there is a 1976 matrix publication available titled Variety & Distribution of Occupations in Massachusetts, 1976.

LABOR MARKET INFORMATION PROGRAMS

INDUSTRY - OCCUPATION EMPLOYMENT PROJECTIONS

Another adjunct to the OES program is the Projections program. This program is an attempt to measure what future growth (decline) there will be in major occupations, based on the anticipated changes in industry employment and replacement demand likely to occur due to retirements, deaths and other separations from the work force. Projections cover 10 year periods and are updated intermittently to reflect changing trends in the economy. The occupational projections are generated by first projecting what industry employment will be and then processing the industry projections through the most recent occupational matrix.

The current comprehensive projection, entitled "Employment Requirements by Occupation, by Industry," is for the period 1976-1985. During FY 1983, the 1980-1990 projection publication will be completed and available. A preliminary report on wage and salary, industry employment projections entitled "Massachusetts Employment: Projected Changes 1980 to 1990" was published in September 1982.

LABOR AREA UNEMPLOYMENT STATISTICS (LAUS)

Labor force and unemployment estimates for States, labor market area (LMA's) and other areas specifically defined for fund allocation purposes are developed under a Federal/State cooperative program - Local Area Unemployment Statistics (LAUS) - and transmitted each month to BLS. These estimates are the basis for determining eligibility for an area for benefits under Federal economic assistance programs such as those established by CETA.

The System combines the method developed in 1960, called the HANDBOOK method with a set of procedures based on the concepts and definitions used in the National Current Population Survey (CPS). This has resulted in improvements in two areas: (1) the estimating methodology previously used by the State has been modified to more closely approximate CPS definitions; and (2) the State - prepared monthly estimates are benchmarked to annual average totals from the CPS.

LABOR MARKET INFORMATION PROGRAMS

PILOT JOB OPENINGS SURVEY

This was a pilot study begun by the Bureau of Labor Statistics in 1979 to develop and test a system to collect valid, usable data on job vacancies. Data were collected quarterly from a sample of 1200 firms in Massachusetts. The pilot study ran from March 1979 through June 1981.

The data from this study represents the only available comprehensive source of actual job openings data. A number of useful reports relating to the survey operation emanated from this study, many of which are listed in the Special Reports section.

In addition to the latest "Job Openings Survey In Massachusetts, 1981", there are separate publications for the survey periods: March through September, 1979 and December 1979 through June 1980.

LABOR TURNOVER STATISTICS

Although this program was terminated effective December 31, 1981, data from 1970 through 1981 are available. The program collected monthly data from manufacturing industries on the number of persons added to or separated from their payroll and the reason for such action (new-hire, recall, layoff, quit). Estimates are based on a mail survey to approximately 1500 manufacturing establishments. Labor turnover rates, expressed as a percentage, were developed in varying industry detail for the state, Boston SMSA and, to a lesser degree, the major labor market areas. Data were published monthly in a newsletter. Labor turnover rates for the period 1970 through 1980 for the state and Boston SMSA were combined into one publication and data for the calendar year 1981 were combined into one final newsletter.

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

| TITLE, PUBLICATION DATE | DESCRIPTION |
|--|--|
| <p>Structure of the Massachusetts Job Market</p> <p>Three volumes: Vol. I - Text, Executive Summary Vol. II - Occupation by Industry Tables Vol. III - Industry by Occupation Tables (June 1982)</p> | <p>Detailed information on the occupational staffing patterns of selected industries and the industrial distribution of selected occupations; profiles for approximately 185 industries and 250 occupations.</p> |
| <p>2.5 Million Jobs - Variety and Distribution of Occupations in Massachusetts, 1978 (October 1981)</p> | <p>An occupational profile of wage and salary employment in Massachusetts in 1978; data presented for both specific and broad occupational categories.</p> |
| <p>High Technology in Massachusetts and Selected States, 1975 - 1981 (July 1982)</p> | <p>A comparison of absolute and relative growth rates of high technology employment in Massachusetts and selected states. Occupational profile of high technology industries. Discussion of changing job market and impact of automation (update of 1981 publication).</p> |
| <p>Employment and the Mini-computer Industry 1979</p> | <p>The developments of mini-computers; studies of eight large mini-computer firms in Massachusetts.</p> |
| <p>Health Services Industry Employment in Massachusetts (Jan. 1981)</p> | <p>Employment share of both service industry wage and salary employment and national employment; professional occupations in the health services industry, health and training institutions; sources of supply of workers.</p> |

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

| TITLE, PUBLICATION DATE | DESCRIPTION |
|---|---|
| Finance, Insurance and Real Estate Employment in Massachusetts, 1971-1980 (March, 1982) | Massachusetts employment share of finance, insurance and real estate wage and salary employment; industry employment growth over past decade; employment effect of structural industry changes over past five years; industry data for Boston, Worcester and Springfield labor markets. |
| Biomedical - Biotechnical Employment in Massachusetts, 1977-1980 (July 1982) | Massachusetts employment share of this new growth industry-a mix of manufacturing and service industries-is discussed; factors affecting the industry's future growth potential. |
| Business Support Services Employment in Massachusetts 1975-1980 (March 1982) | Massachusetts employment share of business support services- a fast growing sector of the state economy. Specific industry employment outlooks are discussed and concentration within specific geographical areas is described. |
| Industrial Profile of Manufacturing Industries, 1970-1977 | Maps, tables showing locations with significant employment by industry; classification by size of employment and by size of payroll; statewide industry employment trends. |
| Scientific Instruments Industries in Massachusetts, 1979 | Industry description; employment trends; occupational profile of industry; technological problems; labor demand and supply problems; labor market considerations. |

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

| TITLE, PUBLICATION DATE | DESCRIPTION |
|---|--|
| Paper and Allied Products Industry in Massachusetts, 1979 | Industry description; general economic conditions in the industry; occupational composition; conditions and future facing this energy and water intensive industry in Massachusetts. |
| Employment and the Massachusetts Fishing Industry, 1979 | A study of commercial fishing with emphasis on Boston, Cape Cod, Gloucester and New Bedford areas; employment data on fishing and fish processing; effects of 200 mile fishing limit. |
| Tourism in Berkshire County, 1979 | A profile of Berkshire County. A discussion of the industrial history and the development of the tourism industry. |
| Southeastern Massachusetts; The Bay State's Fastest Growing Region (July 1982) | A description, industrial history and economic review of eight regions in Southeastern Massachusetts; data on population housing units and labor force; city and town employment by major industry group. |
| Defense Spending and Massachusetts Employment, 1972-1980 (1982) | Effects of defense spending on state employment in various industries; Labor market information on defense oriented and defense related employment, by industry and occupation; specific data for Boston, Lawrence-Haverhill and Lowell labor markets. |

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

TITLE, PUBLICATION DATE

DESCRIPTION

Technical Report - Pilot Job Openings
Survey in Massachusetts, 1979
(Dec. 1979)

Detailed description of the design, implementation and account of the first three surveys rounds.

Technical Report II - Pilot Job Openings
Survey in Massachusetts, 1980
(Dec. 1980)

Detailed description of the design, implementation and account of the second three survey rounds, with emphasis on the changes made to the program.

Job Openings Survey in Massachusetts, 1979
(Dec. 1980)

Job vacancy rates and job openings by occupational group; openings unfilled 30 days or more; part time openings; future openings; comparison of openings and unemployment; vacancy rates by major industry groups; vacancy rates by employer size group.

Job Openings Survey in Massachusetts, 1980
(Oct. 1981)

Job vacancy rates and job openings by occupational groups; comparison of job openings and new hires; openings unfilled 30 days or more; part-time openings; future openings; comparison of openings and unemployment; vacancy rates by major industry groups; vacancy rates by employer size group.

Job Openings Survey in Massachusetts, 1981
(June 1982)

Job vacancy rates and job openings for selected occupational groups; comparison of openings and unemployment; vacancy rates by major industry group and selected manufacturing industries.

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

| TITLE, PUBLICATION DATE | DESCRIPTION |
|--|---|
| Employer Contact and Solicitation (April 1981) | Effective use of tools and techniques in soliciting information. |
| Review of Employer Recordkeeping Practices BLS 790 Redesign Project, 1981 (Sept. 1982) | This report summarizes Massachusetts' experience in analyzing employer recordkeeping practices to ascertain their affect on cooperating with BLS data gathering activities. |
| High Demand Occupations in Massachusetts, 1981 | 50 high demand occupations, indexed alphabetically and by major occupational cluster; narrative on high demand occupations. Joint effort by DES. Dept. of Manpower Development and Massachusetts Occupational Coordinating Committee. |
| Labor Turnover in Massachusetts, 1970-1980 (May 1981) | Monthly, annual average labor turnover rates, by industry (manufacturing sector only) for Boston SMSA and state. 1981 data available as a supplement. |
| Compendium of Massachusetts Labor Market Trends, 1970-1981 (Late 1982) | Data series on civilian labor force, employment,unemployment, unemployment rates, nonagricultural wage and salary employment; labor turnover data, manufacturing hours and earnings data. |

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

| TITLE, PUBLICATION DATE | DESCRIPTION |
|---|---|
| Vocational Education and Workforce Planning, 1980 | Periodically updated survey of vocational training courses; emphasis on industries having occupations in high demand. Individual reports for State and Major Labor market areas. |
| Springfield - Its place in the Connecticut Valley (October, 1982) | This report studies 48 industries in the Springfield-Chicopee-Holyoke Labor Market Area for the time period 1977-1981. Using the 1990 industry employment projections as a guide, ten industries in which significant employment growth is projected were selected for further study. Additionally, an analysis is made of interstate employment commuting patterns in the Connecticut Valley area. |
| TAA: Impact on the Massachusetts Economy (April, 1982) | A study of the Trade Adjustment Act of 1974, its impact on employment in Massachusetts between January 1975 and November 1981; number of workers affected in each labor market; an analysis of TAA funded training in the state. |
| Your First Job (Late 1982) | A guide on proper on-the-job behavior for youth entering the labor market. This pamphlet helps young people understand wages, benefits, taxes, working hours, work place definitions and other complexities of the work place. |
| Put Your Knowledge to Work: A Job Market Guide for Liberal Arts Graduates | Overview of current job market conditions for liberal arts graduates in Massachusetts; identification of job opportunities; list of some of state's larger employers. (updated periodical) |

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

| TITLE, PUBLICATION DATE | DESCRIPTION |
|--|--|
| Workbook (Late 1982) | A guide to interviews, resumes, job search techniques, career planning and choosing a vocational school. |
| Job Search Resources | This one page flyer discusses resources, such as Dept. of Labor publications, DES research reports and other publications available to help people make informed career/job choices. |
| Population and Labor Force Projections for Massachusetts (1980) | Projections of the population in 1980, 1985 and 1990 for the state's age, sex and race characteristics; historical data from the 1960 and 1970 census. |
| Women and Youth in the Massachusetts Labor Force 1979 | Study of the population composition and trends; level of participation in the labor force; barriers to employment; training. |
| Massachusetts L.M.I. for the Handicapped, 1979 | Legislation affecting handicapped seeking employment; demographic data on handicapped; recommendations from the White House Conference on the handicapped. |

QUICK REFERENCE GUIDE TO SPECIAL REPORTS

TITLE, PUBLICATION DATE

DESCRIPTION

| | |
|---|---|
| Massachusetts L.M.I. on Veterans, 1979 | Veterans in the population and the labor force; education and training programs. |
| Massachusetts L.M.I. for the Economically Disadvantaged, 1979 | Poverty income guidelines; BLS lower living standard income levels; demographic data. |
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OTHER SOURCES

| PUBLICATION, DESCRIPTION | SOURCE |
|---|---|
| <p>AREA WAGE SURVEYS</p> <p>Prepared yearly for Boston and Worcester. Smaller surveys for southeastern and western and northern Massachusetts. Primarily clerical & production occupations; selected professional & technical occupations included.</p> | <p>Bureau of Labor Statistics JFK Federal Building Rm 1603 Government Center Boston, Ma 02203</p> |
| <p>INDUSTRY WAGE SURVEYS</p> <p>Occupational wage data, prepared by industry.</p> | <p>Bureau of Labor Statistics JFK Federal Building Rm 1603 Government Center Boston, Ma 02203</p> |
| <p>EMPLOYMENT AND EARNINGS</p> <p>Current statistics - national, state and area. Employment, hours and earnings. Available monthly.</p> | <p>Bureau of Labor Statistics JFK Federal Building Rm 1603 Government Center Boston, Ma 02203</p> |
| <p>MONTHLY LABOR REVIEW</p> <p>Analytical articles and current Labor Statistics; book reviews.</p> | <p>Superintendent of Documents U.S. Government Printing Office Washington, D.C. 20402</p> |
| <p>OCCUPATIONAL OUTLOOK HANDBOOK</p> <p>Vocational guidance for several hundred occupations and 35 industries. Published every two years.</p> | <p>Superintendent of Documents U.S. Government Printing Office Washington, D.C. 20402</p> |
| <p>OCCUPATIONAL OUTLOOK QUARTERLY</p> <p>Emerging jobs, training opportunities; salary trends and effects of technology on jobs.</p> | <p>Superintendent of Documents U. S. Government Printing Office Washington, D.C. 20402</p> |

OTHER SOURCES

| PUBLICATION, DESCRIPTION | SOURCE |
|--|--|
| NEW ENGLAND ECONOMIC INDICATORS Trend series of various economic indicators. Published monthly. | Federal Reserve Bank of Boston Research Department 600 Atlantic Avenue Boston, Ma 02106 |
| DIRECTORY OF OCCUPATIONAL INFORMATION SOURCES Occupational data accessible from various state and federal agencies. | Occupational Information Coordinating Comm. One Ashburton Place Room 2101 Government Center Boston, Ma 02108 |
| A COMPREHENSIVE BIBIOGRAPHY OF THE PAPERS, REPORTS AND INFORMATION PACKAGES PREPARED BY THE POLICY AND EVALUATION DIVISION. Listing of papers, research reports and information products. | Mass. Dept. of Manpower Development Policy and Evaluation Division C.F. Hurley Building 4th Floor Government Center Boston, Ma 02114 |
| DIRECTORY OF OCCUPATIONAL WAGE SURVEYS, 1974 - 1979 Area wage surveys, industry wage surveys, municipal government wage surveys, national surveys of professional, administrative, technical and clerical pay; union wages and hours studies. | Bureau of Labor Statistics JFK Federal Building Rm 1603 Government Center Boston, Ma 02203 |
| | |
| | |

APPENDIX

Telephone Directory

Geographic Composition of Labor Areas

Cities and Towns and Labor Areas

Job Matching Centers

DIRECTORY
JOB MARKET RESEARCH SERVICE

| | | |
|--|---|----------------------|
| JOB MARKET RESEARCH SERVICE | Helen B. Munzer, Director | 727-6556 |
| ACTUARIAL RESEARCH | Rena Kottcamp, Economist IV | 727-6586 |
| INFORMATION | Maida Shifman, Public Information Officer | 727-5436 |
| LABOR AREA RESEARCH | Dorothy Sullivan, Chief Supervisor | 727-6531 |
| <u>NORTHEAST REGION</u> | Allan MacDonald | 727-6540 |
| Lawrence Haverhill, Lowell, Gloucester, Newburyport | | |
| <u>METROPOLITAN BOSTON</u> | Stephen Pourinski | 727-3471 |
| Boston, Marlboro, Milford, Clinton | Ed Kaznocha | 727-6544 |
| <u>SOUTHEAST REGION</u> | Frank Cahill | 727-6555 |
| New Bedford, Plymouth Brockton, Fall River, Taunton, Cape Cod, The Islands | | |
| <u>CENTRAL REGION</u> | Kenneth Volkman, Supervisor | 727-6542 |
| Worcester, Southbridge Fitchburg, Leominster Gardner | | |
| <u>WESTERN REGION</u> | William Liponis, Supervisor | 727-6542 |
| Athol, Chicopee, Great Barrington, Greenfield, Holyoke, North Adams, Pittsfield, Springfield, Ware | Joe Galvin | 727-6545 |
| <u>STATEWIDE</u> | Gerald Fahey, Economist II | 727-6546 |
| State Labor Market Data & Analyst State Econometric Forecast | Peter Maloy | 727-5165 |
| OCCUPATION/INDUSTRY RESEARCH | Elliot A. Winer, Chief Supervisor | 727-7412 |
| EMPLOYMENT AND WAGES (ES 202) | Martha Dailey, Supervisor | 727-7719 |
| CURRENT EMPLOYMENT STATISTICS (790) | Thomas McDonald, Supervisor | 727-6499 |
| OCCUPATIONAL EMPLOYMENT STATISTICS (OES) | John McNulty, Economist II | 727-7435 |
| INDUSTRY - OCCUPATION MATRIX AND EMPLOYMENT PROJECTIONS | Richard Sybrant, Research Analyst Mary-Ellen Steller, Research Analyst | 727-7434 727-7434 |

**DEFINITIONS OF MASSACHUSETTS LABOR AREAS WITH CITY CODES
AND COUNT OF CITIES AND TOWNS IN AREAS**

ATHOL:

Athol(001), Barre(002), Erving(189), New Salem(005), Orange(006), Petersham(007), Phillipston(008), Royalston(009), Warwick(012), Wendell(203). Total - 10.

BARNSTABLE COUNTY:

Barnstable(031), Bourne(032), Brewster(033), Chatham(034), Dennis(035), Eastham(036), Falmouth(037), Harwich(038), Mashpee(039), Orleans(040), Provincetown(042), Sandwich(043), Truro(044), Wellfleet(045), Yarmouth(046). Total - 15.

BOSTON:

Ablington(112), Acton(472), Arlington(062), Ashland(262), Bedford(473), Bellingham(282), Belmont(063), Beverly(412), Boston(051), Boxborough(165), Boxford(212), Braintree(402), Brookline(052), Burlington(492), Cambridge(061), Canton(362), Carlisle(474), Chelsea(141), Cohasset(403), Concord(475), Danvers(413), Dedham(363), Dover(364), Duxbury(116), Everett(072), Foxborough(022), Framingham(265), Franklin(284), Hamilton(416), Hanover(120), Hanson(122), Hingham(404), Holbrook(123), Holliston(285), Hull(405), Kingston(124), Lexington(476), Lincoln(477), Lynn(251), Lynnfield(252), Malden(071), Manchester(417), Marblehead(418), Marshfield(125), Medfield(365), Medford(081), Medway(288), Melrose(073), Middleton(419), Millis(366), Milton(406), Nahant(253), Natick(268), Needham(092), Newton(091), Norfolk(367), North Reading(493), Norwell(407), Norwood(361), Peabody(420), Pembroke(127), Quincy(401), Randolph(130), Reading(494), Revere(142), Rockland(132), Salem(411), Saugus(254), Scituate(408), Sharon(368), Sherborn(270), Somerville(101), Stoneham(495), Stoughton(133), Sudbury(274), Swampscott(255), Topsfield(423), Wakefield(074), Walpole(369), Waltham(471), Watertown(093), Wayland(478), Wellesley(094), Wenham(424), Weston(479), Westwood(370), Weymouth(409), Wilmington(496), Winchester(497), Winthrop(143), Woburn(491), Wrentham(027). Total - 92.

BROCKTON:

Avon(113), Bridgewater(114), Brockton(111), East Bridgewater(117), Easton(118), Halifax(119), West Bridgewater(134), Whitman(135). Total - 8.

CLINTON:

Clinton(166), Lancaster(170). Total - 2.

DUKES COUNTY:

Chilmark(303), Edgartown(305), Gay Head(307), Gosnold(308), Oak Bluffs(314), Tisbury(316), West Tisbury(318). Total - 7.

FALL RIVER:

Dighton(463), Fall River(151), Somerset(153), Swansea(154), Westport(155), Little Compton & Tiverton, Rhode Island, Total - 5 in Massachusetts - 2 in R.I.

FITCHBURG-LEOMINSTER:

Fitchburg(161), Leominster(172), Lunenburg(173), Shirley(176), Townsend(178), Westminster(179). Total - 6.

GARDNER:

Ashby(163), Ashburnham(162), Gardner(167), Hubbardston(004), Princeton(175), Templeton(010), Winchendon(180). Total - 7.

GLOUCESTER:

Essex(414), Gloucester(415), Rockport(422). Total - 3.

GREAT BARRINGTON:

Alford(372), Egremont(376), Great Barrington(377), Monterey(384), Mt. Washington(385), New Marlborough(386), Sandisfield(390), Sheffield(392). Total - 8.

GREENFIELD:

Ashfield(182), Bernardston(183), Buckland(184), Charlemont(185), Colrain(186), Conway(187), Deerfield(188), Gill(190), Greenfield(181), Hawley(192), Heath(193), Leverett(194), Leyden(195), Monroe(335), Montague(196), Northfield(197), Rowe(198), Shelburne(199), Shutesbury(200), Sunderland(202), Whately(204). Total - 21.

LAWRENCE-HAVERHILL, MASS.-N.H.

Andover(232), Andover(232), Georgetown(213), Groveland(214), Haverhill(211), Lawrence(231), Merrimac(215), Methuen(233), North Andover(234), Salisbury(326), West Newbury(327), Atkinson, Hampstead, Kingston, Newton, Plaistow, Salem & Windham, New Hampshire, Total - 11 in Massachusetts - 7 in N.H.

LOWELL:

Billerica(242), Chelmsford(243), Dracut(244), Dunstable(245), Lowell(241), Tewksbury(247), Tyngsborough(248), Westford(249). Total - 8.

MARLBOROUGH:

Bolton(264), Hudson(266), Marlborough(261), Maynard(267), Southborough(272), Stow(273). Total - 6.

MILFORD:

Hopedale(286), Hopkinton(287), Mendon(289), Milford(281). Total - 4.

NANTUCKET:

Nantucket(313). Total - 1.

NEW BEDFORD:

Acushnet(302), Dartmouth(304), Fairhaven(306), Freetown(152), Lakeville(309), Marion(310), Mattapoisett(312), New Bedford(301), Rochester(315). Total - 9.

NEWBURYPORT:

Ipswich(323), Newbury(324), Newburyport(321), Rowley(325). Total - 4.

PITTSFIELD:

Adams(332), Becket(373), Cheshire(374), Clarksburg(333), Dalton(375), Florida(334), Hancock(378), Hinsdale(379), Lanesborough(380), Lee(382), Lenox(383), New Ashford(336), North Adams(331), Otis(387), Peru(388), Pittsfield(371), Richmond(389), Savoy(337), Stockbridge(393), Tyringham(394), Washington(395), West Stockbridge(396), Williamstown(338), Windsor(397). Total - 24.

PLYMOUTH:

Carver(115), Middleborough(128), Plymouth(128), Plympton(129), Wareham(317). Total - 5.

PROVIDENCE-PAWTUCKET, R.I. SMSA-MASSACHUSETTS

PORTRON:

Attleboro(021), Blackstone(283), Millville(290), North Attleborough(024), Norton(025), Plainville(028), Rehoboth(465), Seekonk(466). Total - 8.

SOUTHBIDGE:

Dudley(484), Holland(439), Southbridge(486), Sturbridge(487). Total - 4.

SPRINGFIELD-CHICOPEE-HOLYOKE:

Agawam(432), Amherst(342), Belchertown(343), Brimfield(434), Chesterfield(345), Chicopee(435), Easthampton(347), East Longmeadow(436), Granby(349), Granville(437), Hadley(350), Hampden(438), Hatfield(352), Holyoke(221), Longmeadow(440), Ludlow(442), Monson(443), Montgomery(444), Northampton(341), Palmer(445), Pelham(355), Russell(446), South Hadley(223), Southampton(357), Southwick(447), Springfield(431), Wales(449), Warren(452), Westfield(463), Westhampton(358), West Springfield(454), Wilbraham(455), Williamsburg(359). Total - 33.

TAUNTON:

Berkley(462), Raynham(464), Taunton(461). Total - 3.

WARE:

Hardwick(003), New Braintree(510), Oakham(513), Ware(450), West Brookfield(520). Total - 5.

WORCESTER:

Auburn(502), Berlin(263), Boylston(503), Brookfield(504), Charlton(482), Douglas(483), East Brookfield(505), Grafton(506), Holden(507), Leicester(508), Millbury(509), Northborough(269), Northbridge(292), North Brookfield(512), Oxford(485), Paxton(514), Rutland(515), Shrewsbury(516), Spencer(517), Sterling(177), Sutton(488), Upton(293), Uxbridge(294), Webster(481), Westborough(518), West Boylston(519), Worcester(501). Total - 27.

BALANCE OF STATE - NO LABOR AREA:

Ayer(184), Blandford(433), Chester(344), Cummington(346), Goshen(348), Groton(168), Harvard(169), Huntington(353), Littleton(246), Mansfield(023), Middlefield(354), Pepperell(174), Plainfield(358), Tolland(448), Worthington(360). Total - 15.

TOTAL MASSACHUSETTS CITIES AND TOWNS - 351

CITIES AND TOWNS AND LABOR AREA LOCATION

| CITY/TOWN | CORRESPONDING LABOR AREA | CITY/TOWN | CORRESPONDING LABOR AREA | CITY/TOWN | CORRESPONDING LABOR AREA |
|--------------|-----------------------------|----------------|-----------------------------|--------------|-----------------------------|
| Abington | Boston | Chilmark | Dukes County | Hancock | Pittsfield |
| Acton | Boston | Clarksburg | Pittsfield | Hanover | Boston |
| Acushnet | New Bedford | Clinton | Clinton | Hanson | Boston |
| Adams | Pittsfield | Cohasset | Boston | Hardwick | Ware |
| Agawam | S-C-H | Colrain | Greenfield | Harvard | * |
| Alford | Gt. Barrington | Concord | Boston | Harwich | Barnstable |
| Amesbury | L-H | Conway | Greenfield | Hatfield | S-C-H |
| Amherst | S-C-H | Cummington | * | Haverhill | L-H |
| Andover | L-H | | | Hawley | Greenfield |
| Arlington | Boston | Dalton | Pittsfield | Heath | Greenfield |
| Ashburnham | Gardner | Danvers | Boston | Hingham | Boston |
| Ashby | Gardner | Dartmouth | New Bedford | Hinsdale | Pittsfield |
| Ashfield | Greenfield | Dedham | Boston | Holbrook | Boston |
| Ashland | Boston | Deerfield | Greenfield | Holden | Worcester |
| Athol | Athol | Dennis | Barnstable | Holland | Southbridge |
| Attleboro | P-PR.I., Mass | Dighton | Fall River | Holliston | Boston |
| Auburn | Worcester | Douglas | Worcester | Holyoke | S-C-H |
| Avon | Brockton | Dover | Boston | Hopedale | Milford |
| Ayer | * | Dracut | Lowell | Hopkinton | Milford |
| | | Dudley | Southbridge | Hubbardston | Gardner |
| Barnstable | Barnstable | Dunstable | Lowell | Hudson | Marlborough |
| Barre | Athol | Duxbury | Boston | Hull | Boston |
| Becket | Pittsfield | | | Huntington | * |
| Bedford | Boston | E. Bridgewater | Brockton | | |
| Belchertown | S-C-H | E. Brookfield | Worcester | Ipswich | Newburyport |
| Bellingham | Boston | E. Longmeadow | S-C-H | | |
| Belmont | Boston | Eastham | Barnstable | Kingston | Boston |
| Berkley | Taunton | Easthampton | S-C-H | | |
| Berlin | Worcester | Easton | Brockton | Lakeville | New Bedford |
| Bernardston | Greenfield | Edgartown | Dukes County | Lancaster | Clinton |
| Beverly | Boston | Egremont | Gt. Barrington | Lanesborough | Pittsfield |
| Billerica | Lowell | Erving | Athol | Lawrence | L-H |
| Blackstone | P-PR.I., Mass | Essex | Gloucester | Lee | Pittsfield |
| Blandford | * | Everett | Boston | Leicester | Worcester |
| Bolton | Marlborough | | | Lenox | Pittsfield |
| Boston | Boston | Fairhaven | New Bedford | Leominster | Fitch-Leom |
| Bourne | Barnstable | Fall River | Fall River | Leverett | Greenfield |
| Boxborough | Boston | Falmouth | Barnstable | Lexington | Boston |
| Boxford | Boston | Fitchburg | Fitch-Leom | Leyden | Greenfield |
| Boylston | Worcester | Florida | Pittsfield | Lincoln | Boston |
| Braintree | Boston | Foxborough | Boston | Littleton | * |
| Brewster | Barnstable | Framingham | Boston | Longmeadow | S-C-H |
| Bridgewater | Brockton | Franklin | Boston | Lowell | Lowell |
| Brimfield | S-C-H | Freetown | New Bedford | Ludlow | S-C-H |
| Brockton | Brockton | | | Lunenburg | Fitch-Leom |
| Brookfield | Worcester | Gardner | Gardner | Lynn | Boston |
| Brookline | Boston | Gay Head | Dukes County | Lynnfield | Boston |
| Buckland | Greenfield | Georgetown | L-H | | |
| Burlington | Boston | Gill | Greenfield | Malden | Boston |
| | | Gloucester | Gloucester | Manchester | Boston |
| Cambridge | Boston | Goshen | * | Mansfield | * |
| Canton | Boston | Gosnold | Dukes County | Marblehead | Boston |
| Carlisle | Boston | Grafton | Worcester | Marion | New Bedford |
| Carver | Plymouth | Granby | S-C-H | Marlborough | Marlborough |
| Charlemont | Greenfield | Granville | S-C-H | Marshfield | Boston |
| Charlton | Worcester | Gt. Barrington | Gt. Barrington | Mashpee | Barnstable |
| Chatham | Barnstable | Greenfield | Greenfield | Mattapoisett | New Bedford |
| Chelmsford | Lowell | Groton | * | Maynard | Marlborough |
| Chelsea | Boston | Groveland | L-H | Medfield | Boston |
| Cheshire | Pittsfield | | | Medford | Boston |
| Chester | * | Hadley | S-C-H | Medway | Boston |
| Chesterfield | S-C-H | Halifax | Brockton | Melrose | Boston |
| Chicopee | S-C-H | Hamilton | Boston | Mendon | Milford |
| | | Hampden | S-C-H | | |

Abbreviation: B of S = Balance of State; Fitch-Leom = Fitchburg-Leominster; L-H = Lawrence-Haverhill, Mass., N.H.;
P-PR.I., Mass. = Providence-Pawtucket, R.I., Mass.; S-C-H = Springfield-Chicopee-Holyoke.

* No Labor Area - Balance of State

CITIES AND TOWNS AND LABOR AREA LOCATION

| CITY/TOWN | CORRESPONDING LABOR AREA | CITY/TOWN | CORRESPONDING LABOR AREA | CITY/TOWN | CORRESPONDING LABOR AREA |
|----------------|-----------------------------|--------------|-----------------------------|----------------------|-----------------------------|
| Merrimac - | L-H | Quincy | Boston | Wakefield | Boston |
| Methuen | L-H | | | Wales | S-C-H |
| Middleboro | Plymouth | Randolph | Boston | Walpole | Boston |
| Middlefield | * | Raynham | Taunton | Waltham | Boston |
| Middleton | Boston | Reading | Boston | Ware | Ware |
| Milford | Milford | Rehoboth | P-PR.I., Mass | Wareham | Plymouth |
| Milbury | Worcester | Revere | Boston | Warren | S-C-H |
| Millis | Boston | Richmond | Pittsfield | Warwick | Athol |
| Millville | P-PR.I., Mass. | Rochester | New Bedford | Washington | Pittsfield |
| Milton | Boston | Rockland | Boston | Watertown | Boston |
| Monroe | Greenfield | Rockport | Gloucester | Wayland | Boston |
| Monson | S-C-H | Rowe | Greenfield | Webster | Worcester |
| Montague | Greenfield | Rowley | Newburyport | Wellesley | Boston |
| Monterey | Gt. Barrington | Royalston | Athol | Wellfleet | Barnstable |
| Montgomery | S-C-H | Russell | S-C-H | Wendell | Athol |
| Mt. Washington | Gt. Barrington | Rutland | Worcester | Wenham | Boston |
| | | | | W. Boylston | Worcester |
| Nahant | Boston | Salem | Boston | W. Bridgewater | Brockton |
| Nantucket | Nantucket | Salisbury | L-H | W. Brookfield | Ware |
| Natick | Boston | Sandisfield | Gt. Barrington | W. Newbury | L-H |
| Needham | Boston | Sandwich | Barnstable | W. Springfield | S-C-H |
| New Ashford | Pittsfield | Saugus | Boston | W. Stockbridge | Pittsfield |
| New Bedford | New Bedford | Savoy | Pittsfield | West Tisbury | Dukes County |
| New Braintree | Ware | Scituate | Boston | Westborough | Worcester |
| New Marlboro | Gt. Barrington | Seekonk | P-PR.I., Mass. | Westfield | S-C-H |
| New Salem | Athol | Sharon | Boston | Westford | Lowell |
| Newbury | Newburyport | Sheffield | Gt. Barrington | Westhampton | S-C-H |
| Newburyport | Newburyport | Shelburne | Greenfield | Westminister | Fitch-Leom |
| Newton | Boston | Sherborn | Boston | Weston | Boston |
| Norfolk | Boston | Shirley | Fitch-Leom | Westport | Boston |
| North Adams | Pittsfield | Shrewsbury | Worcester | Westwood | Boston |
| No. Andover | L-H | Shutesbury | Greenfield | Weymouth | Boston |
| No. Attleboro | P-PR.I., Mass. | Somerset | Fall River | Whately | Greenfield |
| No. Brookfield | Worcester | Somerville | Boston | Whitman | Brockton |
| No. Reading | Boston | South Hadley | S-C-H | Wilbraham | S-C-H |
| Northampton | S-C-H | Southampton | S-C-H | Williamsburg | S-C-H |
| Northborough | Worcester | Southborough | Marlborough | Williamstown | Pittsfield |
| Northbridge | Worcester | Southbridge | Southbridge | Wilmington | Boston |
| Northfield | Greenfield | Southwick | S-C-H | Winchendon | Gardner |
| Norton | P-PR.I., Mass. | Spencer | Worcester | Winchester | Boston |
| Norwell | Boston | Springfield | S-C-H | Windsor | Pittsfield |
| Norwood | Boston | Sterling | Worcester | Winthrop | Boston |
| | | Stockbridge | Pittsfield | Woburn | Boston |
| Oak Bluffs | Dukes County | Stoneham | Boston | Worcester | Worcester |
| Oakham | Ware | Stoughton | Boston | Worthington | * |
| Orange | Athol | Stow | Marlborough | Wrentham | Boston |
| Orleans | Barnstable | Sturbridge | Southbridge | | |
| Otis | Pittsfield | Sudbury | Boston | Yarmouth | Barnstable |
| Oxford | Worcester | Sunderland | Greenfield | | |
| | | Sutton | Worcester | Little Compton, R.I. | Fall River |
| Palmer | S-C-H | Swampscott | Boston | Tiverton, R.I. | Fall River |
| Paxton | Worcester | Swansea | Fall River | | |
| Peabody | Boston | | | Atkinson, N.H. | L-H |
| Pelham | S-C-H | Taunton | Taunton | Hampstead, N.H. | L-H |
| Pembroke | Boston | Templeton | Gardner | Kingston, N.H. | L-H |
| Pepperell | * | Tewksbury | Lowell | Newton, N.H. | L-H |
| Peru | Pittsfield | Tisbury | Dukes County | Plaistow, N.H. | L-H |
| Petersham | Athol | Tolland | * | Windham, N.H. | L-H |
| Phillipston | Athol | Topsfield | Boston | | |
| Pittsfield | Pittsfield | Townsend | Fitch-Leom | | |
| Plainfield | * | Truro | Barnstable | | |
| Plainville | P-PR.I., Mass. | Tyngsborough | Lowell | | |
| Plymouth | Plymouth | Tyringham | Pittsfield | | |
| Plympton | Plymouth | | | | |
| Princeton | Gardner | Upton | Worcester | | |
| Provincetown | Barnstable | Uxbridge | Worcester | | |

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* No Labor Area - Balance of State

MASSACHUSETTS DIVISION OF EMPLOYMENT SECURITY

JOB MATCHING CENTERS

| <u>Office</u> | <u>Street and No.</u> | <u>Zip Code</u> | <u>Phone *</u> |
|---------------|---|-----------------|----------------|
| Attleboro | 67 Mechanic St., P.O.Box 978 | 02703 | 222-1950 |
| Boston | C.F. Hurley Building, Govt. Ctr. | 02114 | 727-6320 |
| Brockton | 25 White Ave. | 02401 | 586-8100 |
| Cambridge | 806 Massachusetts Ave. | 02139 | 864-1950 |
| Chicopee | 355 Front Street | 01013 | # 598-8371 |
| Fall River | 162 Pleasant St., P.O.Box 470 | 02722 | 678-8311 |
| Fitchburg | 356 Broad Street | 01420 | 343-6461 |
| Framingham | 460 Franklin St. | 01701 | 875-5237 |
| Gardner | 86-88 Parker Street | 01440 | 632-5050 |
| Gloucester | 18 Washington Street | 01930 | 283-4772 |
| Greenfield | 31 Federal Street | 01301 | # 774-4361 |
| Haverhill | 4 Summer St. Room 3 | 01830 | 374-4153 |
| Holyoke | 227 South Street | 01040 | # 538-8271 |
| Hyannis | Rte. 132 Iyanough Rd. (Capetown Plaza) | 02601 | 775-5800 |
| Lawrence | 350 Essex Street | 01840 | 682-5217 |
| Lowell | 291 Summer Street | 01852 | 458-4641 |
| Lynn | 52-62 Market Street | 01901 | 595-7220 |
| Malden | 200 Pleasant Street | 02148 | 322-8890 |
| Marlboro | 11 Florence Street | 01752 | 485-8711 |
| Milford | 65 Congress Street | 01757 | 473-1985 |
| New Bedford | 874 Purchase Street | 02740 | 999-2361 |
| Newburyport | 15 Green Street | 01950 | 462-4494 |
| North Adams | 85 Main Street | 01247 | # 663-3748 |
| Northampton | 34 Bridge Street | 01060 | # 586-3116 |
| Norwood | 17 Central Street | 02062 | 762-9450 |
| Pittsfield | 46 Summer Street | 01201 | # 499-1793 |
| Plymouth | 19 Court Street | 02360 | 746-5910 |
| Quincy | 1433 Hancock Street | 02169 | 471-2750 |
| Salem | 118 Washington Street | 01970 | 745-1860 |
| Springfield | 1592 Main Street | 01103 | # 785-1231 |
| Taunton | 21 Spring Street | 02780 | 824-5835 |
| Waltham | 738 Main Street | 02154 | 899-9340 |

MASSACHUSETTS DIVISION OF EMPLOYMENT SECURITY

JOB MATCHING CENTERS
(continued)

| <u>Office</u> | <u>Street No.</u> | <u>Zip Code</u> | <u>Phone *</u> |
|---------------|--|-----------------|----------------|
| Wareham | 3086 Cranberry Highway P. O. Box 286 Buzzards Bay | 02532 | 295-6170 |
| Webster | 562 Main Street | 01570 | 943-1240 |
| Westfield | 42 Arnold Street P. O. Box 99 | 01085 | # 562-5137 |
| Woburn | 12 Walnut Street | 01801 | 935-4654 |
| Worcester | 51 Myrtle Street | 01608 | 791-8551 |

Telephone Area Code is 413

* All Other Area Codes are 617.

RETURN IN FIVE DAYS TO:

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CHARLES F. HURLEY BUILDING
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